



Via Riva di Reno 72, 40122 Bologna
Tel. (+39) 347 7137930 / (+39) 051 219 4832
filmcommission@cineteca.bologna.it
marzia.mancuso@cineteca.bologna.it
www.cinetecadibologna.it

First name _____ **Family name** _____

Date of birth _____ **Place of birth** _____

Country of residence _____ **Address** _____

Postal code _____ **City/Province/State** _____

Phone _____ **mobile** _____ **e-mail:** _____

Fiscal code - Social Security Number _____

On behalf of the:

X company X Film production company X independent production X Association

Named _____

Position occupied _____

For the filming of:

- ☐ Long feature film
- ☐ Short film
- ☐ Documentary
- ☐ Television program
- ☐ Commercial
- ☐ Music video
- ☐ Photographs

TITLE OF THE PROJECT _____

PRODUCED BY _____

DIRECTED BY _____

PERIOD OF SHOOTING _____

TYPOLOGY OF SHOOTING (see information on page 3) :

- ☐ Filming with small crew
- ☐ Filming with large crew

I WOULD LIKE TO

Benefit from the following service(s) provided by the Bologna Film Commission:

- ☐ Intermediation in location scouting
- ☐ Shooting facilities - Office for production (subject to availability)
- ☐ Access permit to restricted areas for cars and other vehicles, meter parking
- ☐ Special permits to reserved parking and street clearance; possible access to restricted parking areas

☐ Municipal police's assistance for total or partial block of the traffic

The Bologna Film Commission reserves the right to send its own representatives on location (public areas for which special permits have been issued, restricted parking areas or occupancy of public space) to take photos or film back-stage material which will be then shown on its web-site to enhance the visibility of Bologna as a possible film location.

A SHORT DESCRIPTION OF THE PROJECT/SYNOPSIS

[illegible]

TYPOLOGY OF MATERIAL/EQUIPMENTS THAT COULD BLOCK THE STREET/SQUARE/PORTICO/SIDEWALK

[illegible]

SPECIAL EFFECTS

.....

...

.....

...

.....

...

.....

...

...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...

OTHER

.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...
.....
...

PERMIT APPLICATIONS FOR DIFFERENT CATEGORIES OF FILMING:

Please, contact us 30 days in advance to evaluate your project's needs, some historical places are subject to special authorization no matter what size the crew is

1. Filming with a small crew

(from one to ten workers with shoulder supported camera or camera tripod, no obstruction to vehicle traffic)

This category includes the following:

- Students' workshops
- Television reports using shoulder supported camera or tripod;
- Photographic sessions for architectural purposes (surveys, research, study) with or without tripod (on location);
- Photographic sessions, with or without tripod (on location)

The following requests are not included in the small crew category (and are therefore part of category filming with large crew):

- **Filming, no matter the equipment, on public or private location, be it indoor or outdoor, for which special access permits are required.**
- Filming, no matter the equipment, which might interfere with normal vehicular or pedestrian traffic; Filming which would cause disturbance of the peace (i.e. loud music);
- Filming entailing actors dressed like firemen, policemen or other institutional police force representatives and/or using vehicles belonging to any of the above mentioned; Filming which entails violation to the traffic regulation (car chase, U-turns, high speed etc.); Filming relying on special effects (snow, rain, fire, smoke, Filming);
- **Filming requiring access to restricted parking and traffic control; total or partial closure of public street; vehicle clearance.**

In the case that one of above-stated circumstances is present, the Filming can be **interrupted** immediately by the Municipal Police.

2. Filming with a large crew

(ten or more people, with heavy equipment such as: dolly, mobile camera, generators, fixed lights, etc.), interfering in any way with the normal vehicular and pedestrian traffic (see all previous instances).

Each project falling into this category will require special permits and prior evaluation

IN ORDER TO ASSESS THE KIND OF PERMIT NEEDED, THE PRODUCTION COMPANY (OR HIS REPRESENTATIVE ON LOCATION) MUST FILL IN AND RETURN THIS APPLICATION TO THE FILM COMMISSION'S OFFICES.

IN COMPLIANCE WITH LAW 675/96 I CONSENT TO THE PROCESSING OF MY PERSONAL DATA AS FOR THE ACTIVITY CARRIED OUT IN RELATION TO THE BOLOGNA FILM COMMISSION

THE PRODUCTION UNDERTAKES:

- ☐ TO PROVIDE THE "BOLOGNA FILM COMMISSION" WITH N°..... COPIES OF THE FINISHED WORK.
- ☐ TO MENTION IN THE END CREDITS THE FOLLOWING SENTENCE: "THANKS TO THE BOLOGNA FILM COMMISSION FOR THE SUPPORT AND FOR THE ASSISTANCE"

Bologna, _____ Signature _____